



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

September 15, 2020

A meeting of the Board of Directors of the South Adams County Fire Protection District was held via zoom meeting due to COVID-19 and State and Local Stay-at-Home orders at the South Adams County Fire Protection District's Administrative Building, located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 6:15 p.m.

Board Members Present:

Alex Fairfield	President
Sam Gillan	Vice President
Craig Machuga	Secretary
Debra Bullock	Director
Ernie Anderson	Treasurer

Also, Present:

Kevin Vincel	Fire Chief
Bob Monzingo	Deputy Chief of Operations
Ken Koger	Chief of Support
Ron Fano	District Legal Counsel
Vanessa Rodriguez	Administrative Assistant
Emma Connors	Fire Prevention Administrative Assistant

Absent: Due to technical difficulties Secretary Machuga was unable to attend roll call. Treasurer Anderson made a motion to excuse Secretary Machuga. Director Bullock seconded the motion. The motion was passed unanimously by roll-call vote. Secretary Machuga joined the zoom board meeting at 6:20 p.m.

Guests:

Melissa Wartman and Jamey Buckalew from Northglenn Ambulance.

Pledge of Allegiance: None.

Public Comments: None.

Approval of Minutes:

Treasurer Anderson made a motion to approve the minutes of the August 18, 2020 Board meeting, as presented in the Board packet. Vice President Gillan seconded the motion. The motion was passed unanimously by roll-call vote.



Changes/Addition to the Agenda: None.

Special Reports:

Chief Report on District Projects:

Chief of Support Koger gave a brief update on the HQ Parking Lot.

Chief of Support Koger gave a brief update on the Maintenance Facility. The permit has been received and mobilization will begin during 2021.

Station 1 plans have been submitted and are being processed for approval by Commerce City, with an estimated completion of the project during 2021.

Rezoning at the Training Center has been completed and plans have been submitted to Commerce City for approval. Estimated completion during 2021.

Station 6 construction is on hold until further notice.

Bob Kreutzer is working on the kitchen remodel at Station 7.

Chief of Support Koger gave an update on the land adjacent to Station 7. The appraisal is in process for the land to determine a potential purchase price.

Chief of Support Koger gave a brief Association update.

Northglenn Ambulance Report:

Melissa Wartman with Northglenn Ambulance gave a brief report on August call volumes and response times.

Board Action Items:

Secretary Machuga made a motion to approve Resolution 2020-09-06 Resolution Changing December Meeting Date. Vice President Gillan seconded the motion. The motion was passed unanimously by roll-call vote.

Treasurer's Report:

Chief Vincel gave an update on the budget.

Treasurer Anderson made a motion to approve the August 14, 2020 -September 10, 2020 bills. Director Bullock seconded the motion. The motion was passed unanimously by roll-call vote.

Legal Comments:

Attorney Fano shared a brief report on District Items he has been working on.



Chief Vincel Report:

Chief Vincel shared his appreciation with the department for all their help with Spaghetti Dinner.

Chief Vincel gave a brief COVID update.

Chief Vincel gave a brief Administrative update.

Chief Vincel stated that Deputy Fire Marshal Weigum is working on the potential land purchase of future planning of Station 9.

Chief Vincel gave a brief update on FPPA.

Chief Vincel gave a brief update on the CBA update and the Member Handbook.

Chief Vincel gave a brief ADCOM update.

Chief Vincel gave a brief NAFC update.

Chief Vincel gave a brief Grant update.

Deputy Chief of Operations Report:

Deputy Chief of Operations Monzingo updated the Board on various District projects.

Board of Directors Report/Comments:

The District Board shared their appreciation with all staff and crews for all their hard work.

The District Board shared their congratulations to the newly promoted engineers FF Michaels and FF Wychulis.

Adjournment: With no further business to come before the Board, President Fairfield made a motion to adjourn the meeting. Upon a second, the motion passed unanimously.

The meeting was adjourned at 7:32 p.m.



x _____
Alex Fairfield
Board President 09/15/2020

x _____
Craig Machuga
Board Secretary 09/15/2020